**STEP 1:** Are you a newly hired SASC Tutor? If so, you must attend the following paid trainings.

- **New Tutor Orientation Part 1; Online (1 hour)**
  *Policies and Procedures*
  
  Required for all New Tutors
  
  [http://tinyurl.com/SASCTutorPoliciesAndProcedures](http://tinyurl.com/SASCTutorPoliciesAndProcedures)

- **New Tutor Orientation Part 2; In-Person (1 hour)**
  *How to Tutor*

  Required for all New Tutors
  
  Call (530) 7582-2013 to schedule

- **Online Sexual Harassment Training (1.25 hours)**
  
  Required for all New Tutors
  
  [http://sdps.ucdavis.edu/course_catalog/hr_management/sexual_harassmt_ta_online.html](http://sdps.ucdavis.edu/course_catalog/hr_management/sexual_harassmt_ta_online.html)

**STEP 2:** Have you completed all three of these trainings?

- **Have you been assigned a Residence Hall or Drop-In Tutoring Position?**

  If yes, then you must also attend the following Trainings:
  
  - **Discovery Training (1 hour)**
    *Required to Attend Once/Quarter for Each of you First Two Quarters*
    
    For Dates and Times Contact
    
    **Samuel Raskin, SASC/Athlete Tutor Coordinator**
    2264 Dutton, (530) 754-8385  swraskin@ucdavis.edu
    
    **Carol Hunter, Assistant Director/Tutor Supervisor**
    2263 Dutton, (530) 752-2013  cahunter@ucdavis.edu

  If you only do individual tutoring, you are not required to attend additional trainings.

  If, in the future, you receive a Drop-In or Residence Hall Assignment, please return to STEP 2.